

## HIGH SCHOOL ATHLETIC COMPLEX BUILDING COMMITTEE

### ATHLETIC DIRECTOR'S CONFERENCE ROOM

#### MINUTES

Tuesday

August 28, 2018

The meeting of the High School Athletic Complex Building Committee was called to order at 1:10 pm by Chairman, Steve Doret. Committee members present included Johanna DiCarlo, Amber Bock, Sara Dullea, David White Project Managers, Phil Lasker, Travis Kalberer; Chris Huntress of Huntress Associates; school personnel, Roger Anderson and Ed Behlan.

Mr. Huntress announced the final review of the stadium field was held and signed off for the Substantial Completion August 24. The Punch List includes hash marks, manufacturer's warranty, 3<sup>rd</sup> party warrant, maintenance equipment and training and impact test.

Ms. DiCarlo noted it is a "firm" and fast field. It has a cushion underneath. The "G" max range should be between 90-165; 97 is average. Westborough's 105 is its high. The field will firm up. It should never exceed 135. At 200 the "G: max is like asphalt. This all has to do with the concussion issue. Westborough has a safe field.

Grooming equipment will be available. A cost of approximately \$7500 per year will maintain the field in the spring and fall, which should include a monthly sweeping. A training session will be held for maintenance people and coaches. If a seam opens up, which happens on every field, the company has 72 hours to respond.

The Superintendent pointed out plastic heads are sticking out along the perimeter. She was assured they will be removed. Also one expansion joint looked wide. If something comes up not on the Punch List, Mr. Huntress wants to be informed.

Cape & Islands, track surface vendor, is working on another project. If necessary, another latex crew will be brought in to work on the track surface. Mr. Kalbere has worked with Maine Tennis & Track, another surface vendor. That company will be here September 10 to inspect the condition of the existing track prior to offering a proposal and schedule. If they are available earlier than Cape & Islands, they will be brought in for track surfacing. A decision will be made after paving. Ms. DiCarlo would prefer to see whatever vendor is available to keep on schedule. Not doing the track this year is not an option. In response to a question from Mr. Anderson, he was told paving of the track will occur August 30 and 31.

Substantial Completion of the Upper Field is scheduled for September 19, and the grandstand, September 13.

The gravel sub base of the Upper Field is being done today as well as the stone face and infiltration system. The Upper Field will be ready for inlays the end of today. Next week the slab for the shed and base of the scoreboard will be poured, sidewalk paving will occur. There have been no issues provided by the Building Inspector as of this time.

A request for an analysis of parking spaces has been received; how many and where. The spaces meet the code for the grandstand. The number of handicapped spaces will be reviewed according to MAAB (2% of spaces). Students, with cars, will be arriving September 6. Some areas need to be cleared out.

Athletes will enter the lower field across a walkway. No certification of occupancy is required. Fans can sit on the track and watch the contests, all on one side of the field. If the surfacing is done September 10, it may restrict people from being on the track for a week. A "good news" feed should be issued on the entire project.

Mr. Huntress reported there is a small depression on the visitors side of the track, a low point in the second lane. A cost of \$14,000 is needed to repair. Mr. Doret felt the issue should not be left undone, leading to a potential safety issue. A one inch layer will be removed and replaced to get the proper pitch.

A suggestion was made to replace the Press Box area with asphalt rather than concrete. Mrs. Bock wants the concrete to remain on the main walkway. Possibly plant materials can be downsized to achieve some cost savings. A meeting September 24, 6:00-7:00 pm will be held for neighbors to view the project and have input into the landscaping along Charles Street.

Mr. Lasker stated the Upper Field caps and stone base is underway today; paving will occur tomorrow. Fence posts have been installed along the back wall. The grading has been done around the stadium, jump pits are in. The project is waiting for the aluminum to come in for the grandstand, which is on track for September 13. The sound system will be installed after the stadium is completed. Ms. DiCarlo would like to be informed when the power is back on to the scoreboard.

Mrs. Bock stated Westborough personnel will offload and stage the bleachers for the Upper Field.

#### **INVOICES - MOTION**

A motion was made by Mrs. Bock, seconded by Mrs. Dullea to approve David White Invoice 34200 \$739,953.35 as well as Huntress invoice 09311 \$12,099.03. The motion carried unanimously.

The Change Orders have brought the total of the project to \$4,706,056.47. Nine days have been added, negotiating the completion date to November 18.

#### **MOTION**

Mrs. Bock made a motion to approve the Change Orders as submitted without the schedule change extension in date. Mrs. Dullea seconded the motion which passed unanimously.

The area for the shot put in the future fits on the existing grade level.

Mr. Doret requested the area behind the handicapped walkway be looked at to determine whether rocks can be removed to allow for mowing. The area needs to be cleaned out before the fence is installed.

At 2:15 pm upon a motion and a second, the Committee voted unanimously to adjourn.

**EVERY TUESDAY, 1 PM, JOB MEETING**  
**NEXT REGULAR COMMITTEE MEETING – September 18, 1:00 PM.**

